

Policy 15

Policy and Procedure for Elevating a Community Issue to the Board of Directors

The Board of Directors of Fairway Pines Estates Owners Association, Inc., a Colorado Nonprofit Corporation (the "**Association**"), hereby approves and adopts the following Resolution:

Resolved, that the following Policy of the Association related to Conduct of Association Meetings and Voting Procedures is hereby adopted and ratified:

Policy

The intent of this policy is to provide members with a process to elevate significant issues that are impacting, or could impact, the greater good of the community. Communications, including but not limited to mass emails, petitions, surveys and unauthorized dissemination of association information by individuals other than through the board of directors are not considered actions by the association and may create individual liability.

Procedures

If an Association member(s) has identified an issue they feel is important to the community and should be addressed by the Board of Directors, the following process shall be followed.

The issue will be documented in an email and submitted to the Board of Directors via the Association Administrator at fairwaypinespoa@gmail.com. The documentation should describe the issue and the actual or potential impact on the community. Please, if applicable, include or specifically reference (document name, page, article, section, paragraph) relevant Association and or State and County documents. If there are multiple members supporting this issue, please identify them and, if they are willing, provide their contact information. If the individual or individuals have suggested or potential remedies such as a board action or a new or changed policies/rules, please include those also.

The Association Administrator will acknowledge receipt of the issue email, notify the board president and secretary and add it to the agenda of the next scheduled board/member meeting, or a meeting called for the specific purpose of addressing the issue. The board will address the issue and determine if the issue warrants action by the association, in which case the Secretary shall act according to a majority decision of the board of directors.

Amended December 7, 2023

Mike Jones

Mike Jones (Dec 27, 2023 18:22 PST)

Mike Jones
Secretary








Section 12

Final Audit Report

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